

Diane Roy Director, Regulatory Affairs FortisBC Energy 16705 Fraser Highway Surrey, B.C. V4N 0E8 Tel: (604) 576-7349 Cell: (604) 908-2790 Fax: (604) 576-7074

Email: diane.roy@fortisbc.com

www.fortisbc.com

Regulatory Affairs Correspondence
Email: gas.regulatory.affairs@fortisbc.com

June 20, 2013

Via Email Original via Mail

British Columbia Utilities Commission Sixth Floor 900 Howe Street Vancouver, B.C. V6Z 2N3

Attention: Ms. Erica M. Hamilton, Commission Secretary

Dear Ms. Hamilton:

Re: FortisBC Energy Inc. (FEI) Application for Approval of a Multi-Year Performance Based Ratemaking (PBR) Plan for 2014 through 2018 (the 2014-2018 PBR Plan)

Energy Efficiency and Conservation (EEC) and Forecast Workshop Materials

On May 15, 2013, FEI held a workshop related to its 2014-2018 PBR Plan on the topics of EEC and the Demand Forecast.

Attached please find the list of attendees present at the workshop, as well as the presentation materials from the workshop for the record of this proceeding.

If you require further information or have any questions regarding this submission, please contact the undersigned.

Sincerely,

FORTISBC ENERGY INC.

Original signed:

Diane Roy

Attachments

cc (e-mail only): FEU 2012-2013 RRA Registered Parties

Last Name	First Name	EEC	Forecasting	Present
	Jim	Yes	Yes	Yes
	Bill	Yes	Yes	Yes
	Thomas	Yes	Yes	Yes
Johnstone	lain	Yes	No	No
Kaye	Erik	Yes	Yes	Yes
Black	Maureen	Yes	No	Yes
McClelland	Lyle	Yes	No	Yes
Hiebert	Shane	Yes	No	Yes
Ince	David	Yes	No	No
Nichifor	loan	No	Yes	?
James	Fred	No	Yes	?
Hobkirk	Bryan	No	Yes	Yes
Linsky	Andrea	Yes	Yes	Yes
Ashley	Jackie	Yes	Yes	Yes
Sue	Susanne	Yes	Yes	Yes
Proctor	Benn	Yes	Yes	Yes
Pedret	Benn	Yes	Yes	Yes
Craig	David	Yes	Yes	Yes
Peters	Ann	Yes	Yes	Yes
Chong	Doug	Yes	No	Yes
Sheehan	Elizabeth	Yes	No	Yes
Scultety	Jason	Yes	No	Yes
Brar	Sunny	No	Yes	Yes
Kung	Eugene	Yes	Yes	Yes
Pritchard	Erin	Yes	Yes	Yes
Braithwaite	Tannis	Yes	Yes	Yes
Purdy	Bob	Yes	Yes	Yes
Winsor	Karim	No	Yes	Yes
Pape-Salmon	Andrew	Yes	No	via telecon
Hill	Shawn			
Ghavami	Negar			
Bystrom	Chris			
Smith	Sarah			
Norman	Colin			
Chia	Jenny			
Georgy	Ned			
Ringdahl	Beth			
Cook	Ramsay			
Kobialko	Jim			
Bailey	David			
Kim	Soyean			
Ross	Ken			
Veerman	Keith			
Warner	Maud			
Barkey	Janice			
,				
	Kaye Black McClelland Hiebert Ince Nichifor James Hobkirk Linsky Ashley Sue Proctor Pedret Craig Peters Chong Sheehan Scultety Brar Kung Pritchard Braithwaite Purdy Winsor Pape-Salmon Hill Ghavami Bystrom Smith Norman Chia Georgy Ringdahl Cook Kobialko Bailey Kim Ross Veerman Warner	QuailJimAndrewsBillHackneyThomasJohnstonelainKayeErikBlackMaureenMcClellandLyleHiebertShaneInceDavidNichiforloanJamesFredHobkirkBryanLinskyAndreaAshleyJackieSueSusanneProctorBennPedretBennCraigDavidPetersAnnChongDougSheehanElizabethScultetyJasonBrarSunnyKungEugenePritchardErinBraithwaiteTannisPurdyBobWinsorKarimPape-SalmonAndrewHillShawnGhavamiNegarBystromChrisSmithSarahNormanColinChiaJennyGeorgyNedRingdahlBethCookRamsayKobialkoJimBaileyDavidKimSoyeanRossKenVeermanKeithWarnerMaud	QuailJimYesAndrewsBillYesHackneyThomasYesJohnstoneIainYesKayeErikYesBlackMaureenYesMcClellandLyleYesHiebertShaneYesInceDavidYesNichiforIoanNoJamesFredNoHobkirkBryanNoLinskyAndreaYesAshleyJackieYesSueSusanneYesProctorBennYesPedretBennYesPedretBennYesPetersAnnYesPetersAnnYesScultetyJasonYesSrarSunnyNoKungEugeneYesPritchardErinYesPritchardErinYesPurdyBobYesWinsorKarimNoPape-SalmonAndrewYesHillShawnShawnGhavamiNegarBystromChrisSmithSarahNormanColinColinChiaJennyGeorgyNedRingdahlBethCookRamsayKobialkoJimBaileyDavidKimSoyeanKeithWarnerMaudMaud	Quail Jim Yes Yes Andrews Bill Yes Yes Hackney Thomas Yes Yes Johnstone lain Yes No Kaye Erik Yes No Kaye Erik Yes No McClelland Lyle Yes No McClelland Lyle Yes No Hiebert Shane Yes No Hiebert Shane Yes No Ince David Yes No Ince David Yes No James Fred No Yes Hobkirk Bryan No Yes James Fred No Yes Hobkirk Bryan No Yes Sulackie Yes Yes Yes Sue Susanne Yes Yes Pedert Benn Yes Yes

Energy Efficiency and Conservation 2014-2018 EEC Plan Elements of Revenue Requirement Application

Sarah Smith Director EEC

Colin Norman EEC Program Manager – Portfolio Projects



Funding level by year

	Requested Expenditures (\$000s)					
Expenditure type	2014	2015	2016	2017	2018	Totals
Incentive	19,543	21,086	21,020	20,455	20,556	102,660
Non-Incentive	14,810	15,452	14,818	14,933	15,318	75,331
Totals	34,353	36,537	35,839	35,388	35,874	177,991

 Figures presented here and throughout the presentation do not include inflation and are in 2014 dollars



Funding level by program area

Approved Expen		nditures (\$000s)	Requested Expenditures (\$000s))
Program Area	2012	2013	2014	2015	2016	2017	2018
Residential	9,261	10,623	10,558	11,152	11,110	10,700	11,383
Low Income	4,969	4,969	2,629	2,822	3,042	3,247	3,483
Commercial	8,759	12,708	11,132	11,573	10,972	10,416	10,051
Industrial	1,072	1,756	1,912	2,357	2,662	2,983	2,983
Innovative Technologies	1,546	1,502	1,207	1,218	1,233	1,218	1,210
CEO	3,470	4,016	2,400	2,400	2,400	2,400	2,400
Enabling Activities**	n/a	n/a	4,515	5,015	4,420	4,425	4,365
Totals	29,077	35,574	34,353	36,537	35,839	35,388	35,874
** included in Residential in 2012-2013							



Financial treatment proposed – very little change from current practice

- 10 year amortization
- \$15 million into rates each year allocated 89% FEI, 10% FEVI, 1% FEW
- Remainder up to approved level recovered in the 2nd year following expenditure – Annual Review in PBR
- Incentives charged as incurred
- Program area funding transfers to continue
- Portfolio-level cost-effectiveness
- NEW: New programs not previously rejected do not require Commission approval



California Standard Practice Tests

	TRC/MTRC	Utility	Ratepayer	Participant
Avoided energy cost (fuel, distribution, transmission)	Benefit	Benefit	Benefit	
Avoided capacity cost	Benefit	Benefit	Benefit	
Participant incremental cost	Cost			Cost
Rebates	Transfer	Cost	Cost	Benefit
Program admin costs	Cost	Cost	Cost	
Other benefits/costs	Benefit/cost			Benefit/cost
Lost utility revenue/lower energy bills	Transfer		Cost	Benefit



MTRC

- Zero Emission Energy Alternative ("ZEEA")
- 15% Non-Energy Benefits ("NEBs") adder
- For up to 33% of gas DSM portfolio



Proposed portfolio is cost-effective

- Combined/weighted TRC/MTRC is 1.30
- TRC is 0.93
- UTC is 1.30
- Participant is 2.33
- RIM is 0.49



NPV of gas savings

- Energy Star Water Heater Program
 - 5.8 GJ/participant
 - 17.2 year measure life
 - 6.82% discount rate
 - NPV 612,197 GJ



Other matters affecting costeffectiveness

- Spillover case-by-case basis
- Attribution from introduction of codes and standards case-by-case basis
- Reported transparently in EEC Annual Report



2014 - 2018 EEC Plan

- Developed in a similar manner as 2012 2013 EEC Plan
 - Collaborative working effort between FortisBC EEC program personnel and ICF Marbek staff
- Fortis BC program managers produced individual program profiles
- ICF Marbek worked with program profiles to produce cost effectiveness results and build overall report



Funding levels

	nditures (\$000s)		Requested Expenditures (\$000s)				
Program Area	2012	2013	2014	2015	2016	2017	2018
Residential	9,261	10,623	10,558	11,152	11,110	10,700	11,383
Low Income	4,969	4,969	2,629	2,822	3,042	3,247	3,483
Commercial	8,759	12,708	11,132	11,573	10,972	10,416	10,051
Industrial	1,072	1,756	1,912	2,357	2,662	2,983	2,983
Innovative Technologies	1,546	1,502	1,207	1,218	1,233	1,218	1,210
CEO	3,470	4,016	2,400	2,400	2,400	2,400	2,400
Enabling Activities**	n/a	n/a	4,515	5,015	4,420	4,425	4,365
Totals	29,077	35,574	34,353	36,537	35,839	35,388	35,874
** included in Residential in							



Gas Savings & B/C Results

Indicator		Total
	2014	703,948
	2015	1,391,743
Annual Gas Savings, Net (GJ/yr.)	2016	1,937,743
	2017	2,535,491
	2018	3,123,762
NPV of Gas Savings, Net (GJ)		23,503,471
	TRC	0.93
	Portfolio*	1.30
Benefit/Cost Ratios	Utility	1.30
	Participant	2.33
	RIM	0.49

^{*} Includes the MTRC adder for programs that require it (i.e. TRC/MTRC hybrid)



Programs Requiring MTRC

	Requested Expenditures (\$000s)					
Program Area	2014	2015	2016	2017	2018	Total
Furnace Replacement Program (Residential)	3,355	3,340	3,340	3,340	3,330	16,705
ENERGY STAR® Water Heater Program (Residential)	1,096	1,472	1,215	1,120	1,372	6,275
New Home Program (Residential)	1,036	1,036	1,036	784	784	4,677
New Technologies Program (Residential)	262	287	310	335	361	1,556
Customer Engagement Tool for Conservation Behaviours (Residential)	578	706	848	1,006	1,290	4,428
Continuous Optimization Program (Commercial)	2,779	2,185	1,724	1,389	1,137	9,214
ALL MTRC PROGRAMS	9,107	9,028	8,473	7,974	8,275	42,856
ENTIRE PORTFOLIO	34,353	36,537	35,839	35,388	35,874	177,991
MTRC VS. PORTFOLIO (%)	27%	25%	24%	23%	23%	24%



Previously Approved & New Programs

Program Area	EEC Plan 2014 - 2018 Programs	Approved for 2012 - 2013	New
Residential	Energy Efficient Home Performance Program	X	
	Furnace Replacement Program	X	
	EnerChoice Fireplace Program	X	
	Appliance Service Program	X	
	ENERGY STAR® Water Heater Program	X	
	Low-Flow Fixtures	X	
	New Home Program	X	
	New Technologies Program		Х
	Customer Engagement Tool for Conservation Behaviors	X	
	Financing Pilot	X	
Commercial	Space Heat Program	X	
	Water Heating Program	X	
	Commercial Food Service Program	X	
	Customized Equipment Upgrade Program	X	
	EnerTracker Program	X	
	Continuous Optimization Program	X	
	Commercial Energy Assessment Program	X	
	Energy Specialist Program	X	
	Mechanical Insulation Pilot		Х
Industrial	Industrial Optimization Program	X	
	Specialized Industrial Process Technology Program		Х
Low Income	Energy Savings Kit	X	
	Energy Conservation Assistance Program	X	
	REnEW	X	
	Low Income Space Heat Top-Ups		Х
	Low Income Water Heating Top-Ups		Х
	Non-Profit Custom Program		Х
Conservation	Residential Education Program	X	
Education & Outreach		^	
	Commercial Education Program	X	
	School Education Program	X	



Adequacy Under DSM Regulation

- Low Income
 - 6 programs proposed (3 existing, 3 new)
- Rental Accommodations
 - All programs in Residential Program Area available to rental properties
 - Commercial Program Area
 - Space Heat Program
 - Water Heating Program
 - Commercial Energy Assessment Program
- Education
 - School Education Program includes numerous K-12 and post secondary activities



Furnace Early Replacement Program

Program Design Element	2012	2013	2014
Customer Incentive	\$800	\$800	\$800
Contractor incentive	\$100	\$50	\$50
# of participants	3031	2000	3700
Duration and timing	Sept 1 - Oct 30	April 22 - Aug 30	April 22 - Aug 30
Eligible products	0.95 AFUE	Energy Star	Energy Star
	Standalone/		
LiveSmartBC	Combinable	Ended	?



Thermal Energy Services Directives

- Funds for TES projects in a separate deferral account
- Independent third party review
 - Proposal developed with PWC for consideration
 - Customers will be asked up front if they are using a third party provider for thermal energy services
 - Application goes to PWC for review
 - PWC determines incentive amount, notifies FEU
 - FEU notifies customer
 - Applies to ALL thermal energy services projects, regardless of supplier
 - Also annual review to ensure fairness of historical incentive payments
 - Estimated annual cost: \$140,000 \$260,000



Other directives

- Collaboration with other utilities on CEO
- BC Hydro
 - General EEC collaboration MOU with BCH
 - Joint branding guidelines
 - Joint outreach activity 2013
 - Sponsorship information sharing
- FortisBC
 - All activity in SST branded "FortisBC PowerSense"
 - Joint collateral
 - Joint outreach activity started in 2012
 - Sponsorship information sharing



Other directives

- Stakeholder Terms of Reference
 - Accepted
- Evaluation Plan and Measurement and Verification Protocol
 - Final draft being circulated
 - Evaluation budget at about 4 percent of overall funding ask
 - IPMVP
- Attribution rules for collaborative programs



Thank you



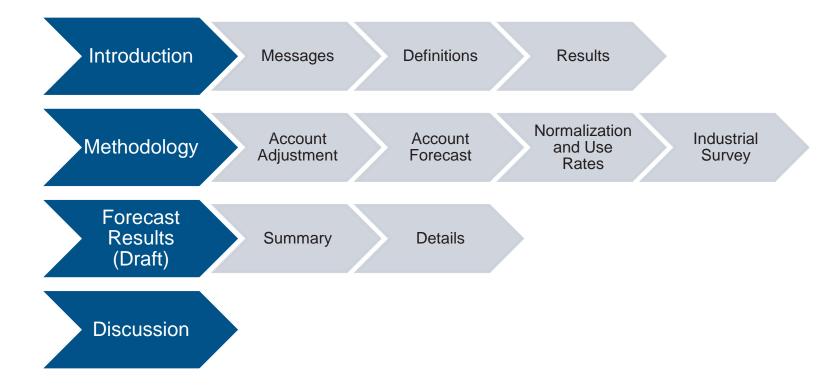
Fortis BC Utilities 2014-2018 FEI PBR Customer and Demand Forecast Workshop

May15th, 2013
David Bailey, P.Eng
Customer and Energy Forecast Manager

Preliminary Results



Agenda





- 2 -

Messages

Demand is stable

- Residential is flat
- Commercial is up
- · Industrial is flattening

Methodologies are unchanged

- Forecast software (FIS) in use for a decade
- Methods remain unchanged

Improved Industrial Survey

• Online survey leads to better response rates

Annual Review

- We will be re-forecasting each year
- We present 5 years but 2014 is most important

Definitions

CBOC - Conference Board of Canada

- Long range housing starts forecasts
- SFD: Single family dwelling
- MFD: Multi-family dwelling

Discussion

Normalization

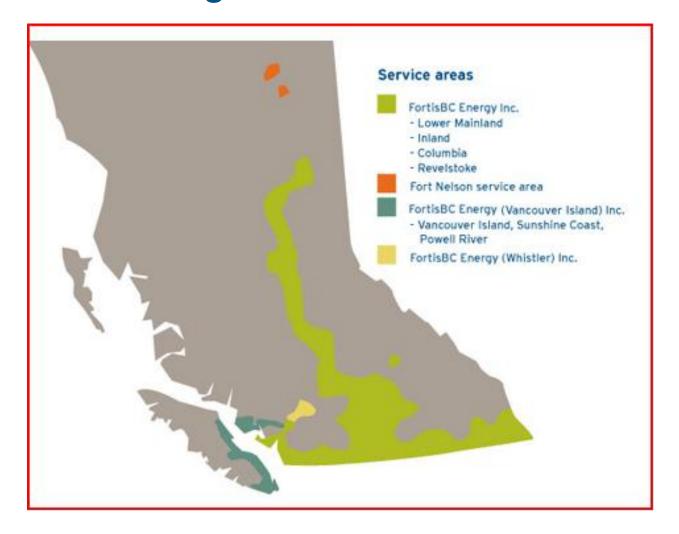
- Demand has a strong correlation to weather alone
- Remove weather from the forecast so we can see what else is happening

UPC – Use Per Customer

Average annual gas use per customer in a rate schedule

Introduction

Mainland Region & Rate Schedules





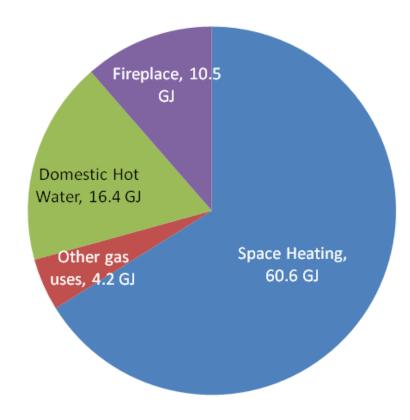
Mainland Region & Rate Schedules

Rate Group	Rate Schedules	Description
Residential	1	Single-family residences and separately metered multi-family residences
Commercial	2, 3, 23	Commercial customers with annual consumption typically around 2,000 GJ annually
Industrial	4,5,6,7,22,25,26, 27	Typically 5,000 GJ and above.



Energy Measurement - GJ

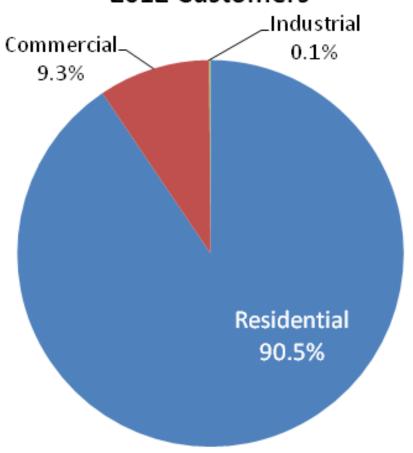
- Gigajoule GJ
 - A Mainland residential customer uses approx. 92 GJ/yr
 - Residential demand approx. 70,000,000 GJ/yr.
- Terajoule TJ = 1,000 GJ
 - Commercial customers like a hotel might use 5 TJs
- Petajoule PJ = 1,000 TJ
 - Industrial customers
 - Some use more than 1 PJ/yr.
 - Total FEI demand approx. 178 PJs.



Typical consumption by appliance, GJ Source: 2010 CPR

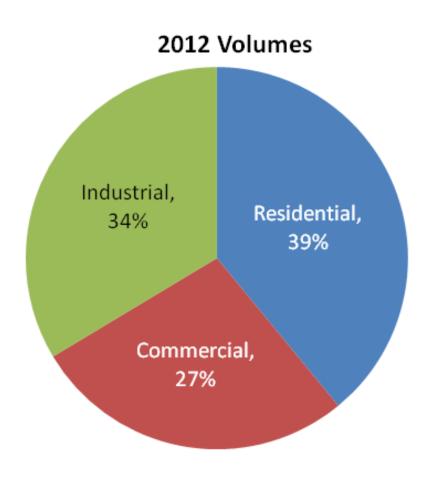
Customer and Volume Profile





- 90% of our customers are residential
- 1/10th of a percent are industrial

Customer and Volume Profile



- 90% of our customers are residential
- 1/10th of a percent are industrial
- Volume splits are more balanced

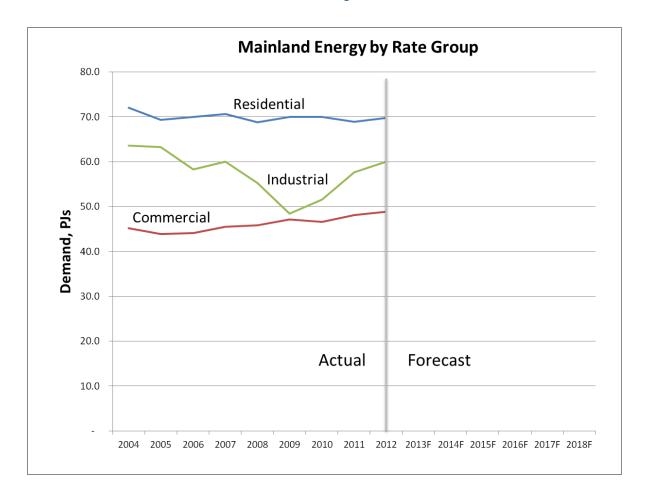
Forecast Process

Forecast

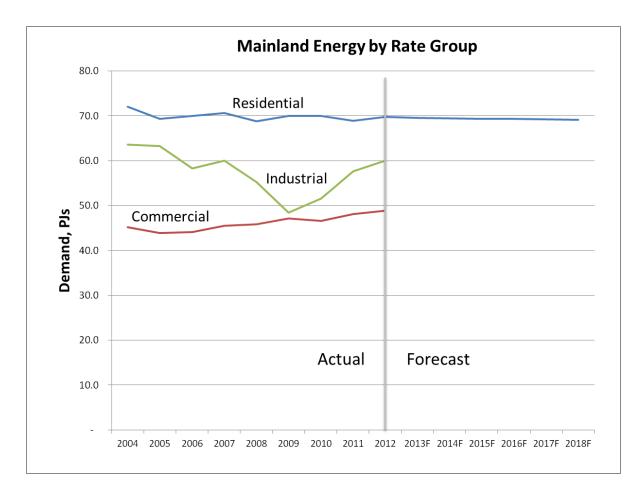
- Prepare traditional forecast using:
 - CBOC housing starts
 - Historic billing data
 - Weather
 - Industrial Survey

Validate

Use normalized actuals to QA our forecast

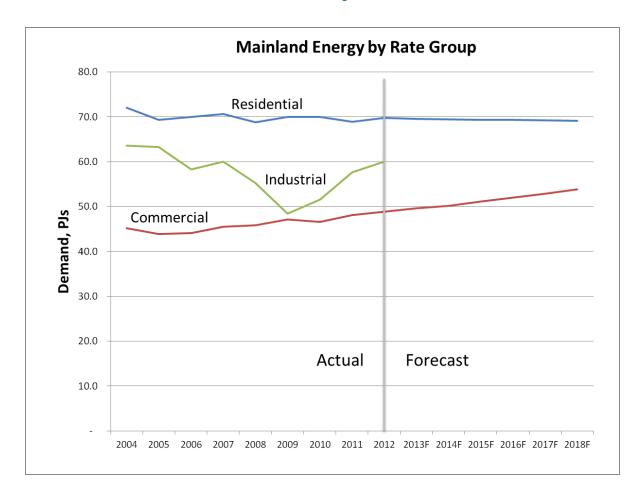




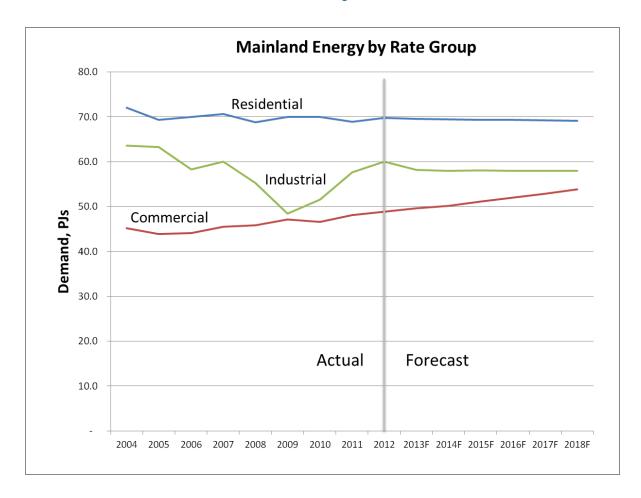


 Residential falling as UPC decline outpaces additions

- 12 -

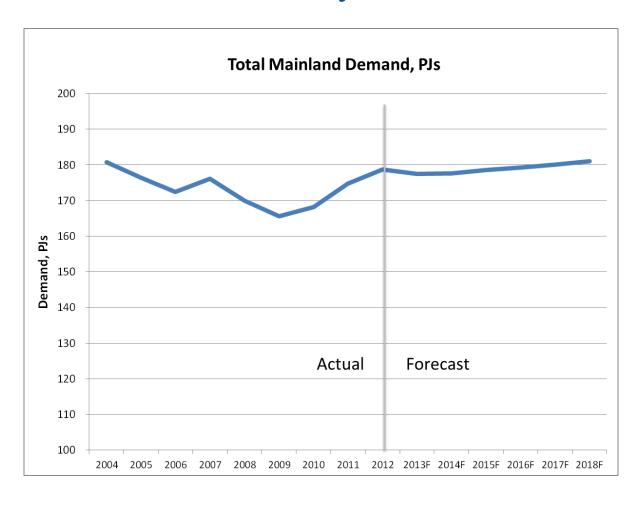


- Residential falling as UPC decline outpaces additions
- Commercial up lead by increasing UPC



- Residential falling as UPC decline outpaces additions
- Commercial up lead by increasing UPC
- Industrial flat after slight decline in 2014

Results Summary



- Residential falling as UPC decline outpaces additions
- Commercial up lead by increasing UPC
- Industrial flat after slight decline in 2014

- 15 -

Methodology



Methodology Agenda

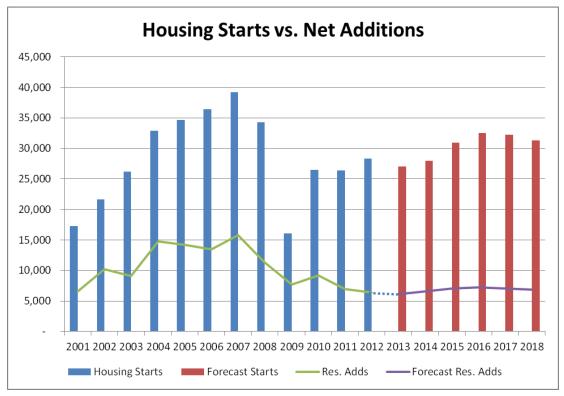
Methodology Review

- Customer Account Adjustment
- 2. Account Additions Forecast
- 3. Weather Normalization and UPC
- 4. Industrial Survey

- 17 -

Methodology Review

Rate Group	Accounts	Use Rate	Demand
Residential	CBOC forecast by dwelling type	Trend normalized actual UPC	Product of Accounts and Use Rates



Discussion



Methodology

Methodology Review

Rate Group	Accounts	Use Rate	Demand
Residential	CBOC forecast by dwelling type	Trend normalized actual UPC	Product of Accounts and Use Rates
Commercial	Average actual additions	Trend normalized actual UPC	Product of Accounts and Use Rates

Methodology Review

Rate Group	Accounts	Use Rate	Demand		
Residential	CBOC forecast by dwelling type	Trend normalized actual UPC	Product of Accounts and Use Rates		
Commercial	Trend actual additions	Trend normalized actual UPC	Product of Accounts and Use Rates		
Industrial			Survey industrial customers for demand forecasts		



1) Customer Account Adjustment

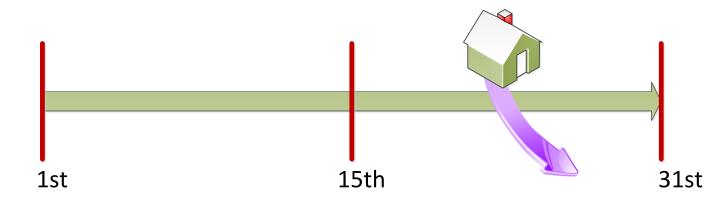
Previous CIS

- Customers were counted at month-end
- You were counted if you were a customer for at least 1 day

New CIS

- Take a snapshot on the 15th
- To be counted you have to be a customer on the 15th

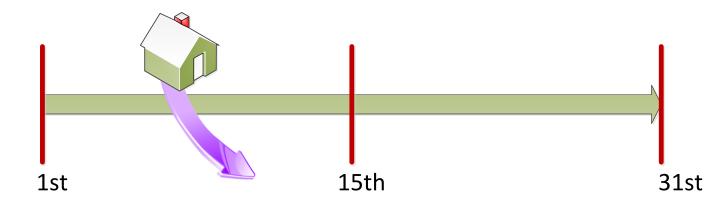
1) Customer Account Adjustment



Move out on the 20th...

Old CIS	New CIS
1	1

1) Customer Account Adjustment



Move out on the 10th...

Old CIS	New CIS
1	0

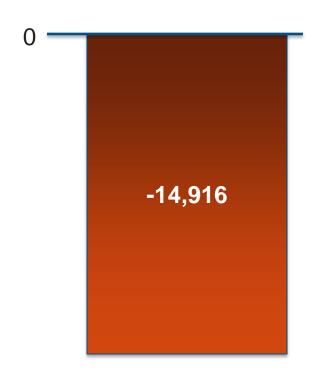
Different definitions result in:

Different customer counts

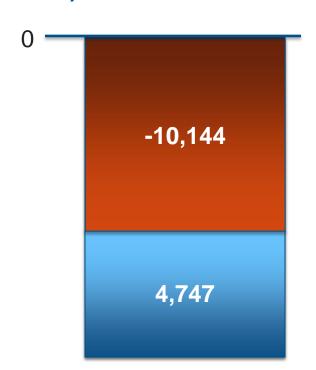
BUT the gas volume is the same...

So UPC appears to go up





• 2012 CIS adjustment -14,916



- 2012 CIS adjustment -14,916
- Add 4,747 new customers
 - The new customers are the starting point for the additions forecast
- Net additions for 2012: -10,144
 - Total customer count drops so UPC goes up

2012

4,747



CBOC Growth Rates

2012

Rate 1 MFD = 617

Rate 1 SFD = 3,858

Comm. = 272

2013	2014	2015	2016	2017	2018
-4%	2%	12%	6%	0%	-3%
-5%	7%	7%	2%	-3%	-3%

- No CBOC forecast
- We use 3 year average

2014

Rate 1 MFD = 598

Rate 1 SFD = 3,998

Comm. = 388

- 27 -

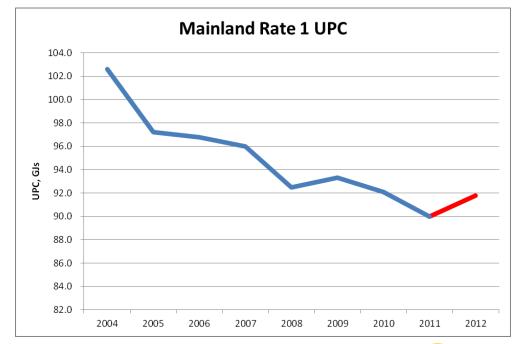


Res -5,841

Comm. -4,303

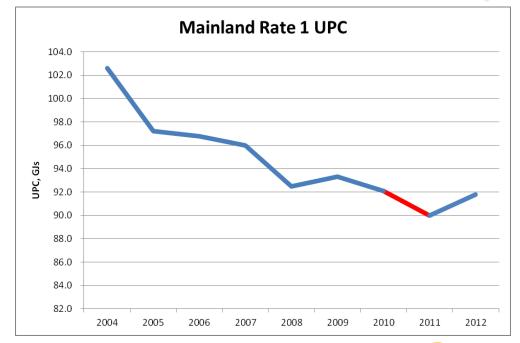
Res -5,841

	2011	Change	2012
Energy (TJ)	68,932	821	69,753
Accounts	765,553	-5,841	759,712
UPC	90.0	+1.8	91.8



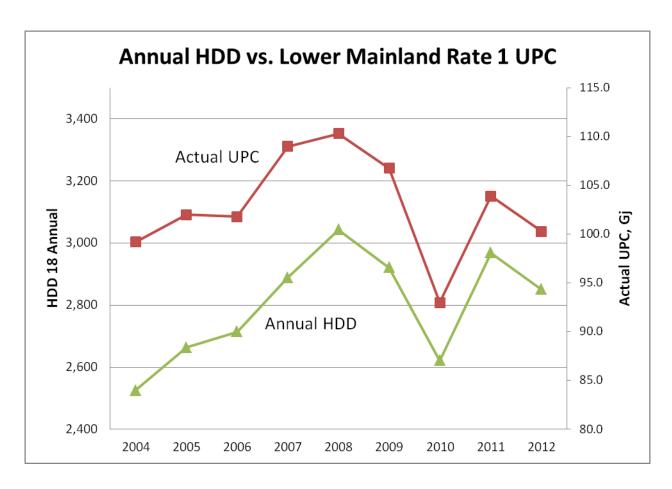
Res -5,841

	2010	Change	2011
Energy (TJ)	70,041	-1,109	68,932
Accounts	760,559	1,994	765,553
UPC (GJ)	92.0	-2.0	J 90.0



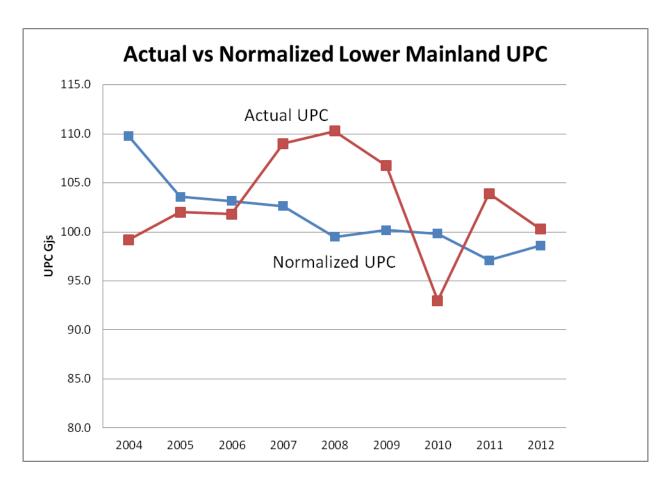
Methodology

3) Weather Normalization



- Residential and commercial UPCs are weather sensitive
- We cannot isolate other factors until we remove weather
- We can only compare normalized use rates

3) Weather Normalization



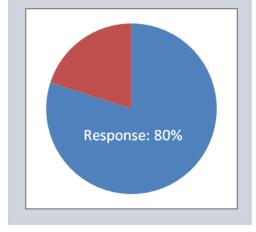
Discussion

- Residential and commercial UPCs are weather sensitive
- We cannot isolate other factors until we remove weather
- We can only compare normalized use rates

Introduction

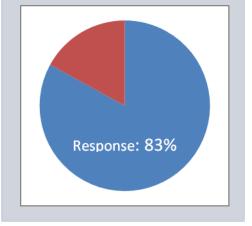
Version 1

- Manual fax, data entry, fax back and rekey
- Effort: High



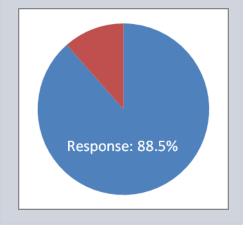
Version 2

- Email Excel
- Effort: Moderate



Version 3

- Web based
- Effort: Low



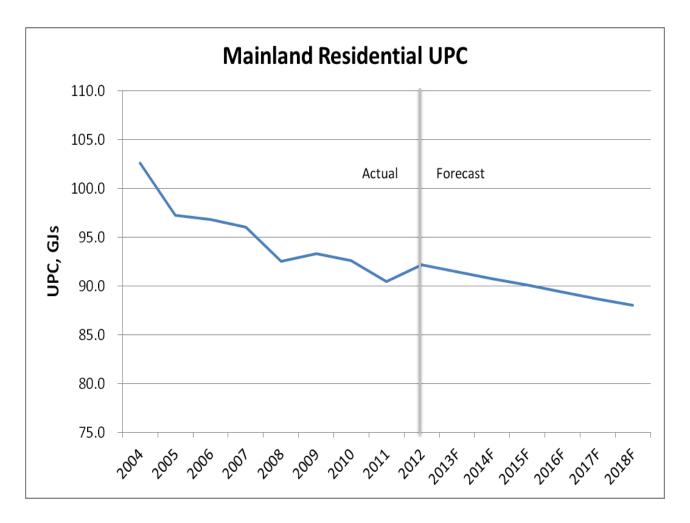
- Each customer gets a unique email
- Email contains a link
- Private
- Secure
- Results saved directly to database
 - No staff time spent re-keying
- Live demo...



Forecast Results (Draft)

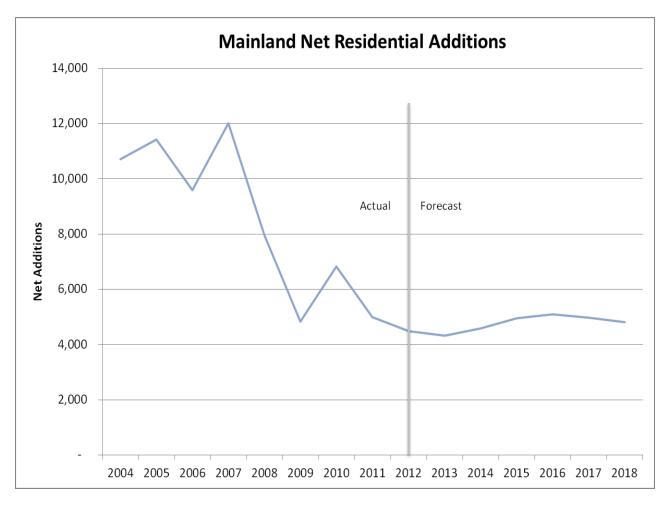


Mainland Residential



- 2012 UPC affected by CIS
- Net additions reflect CBOC forecast
- Demand continues gradual decline

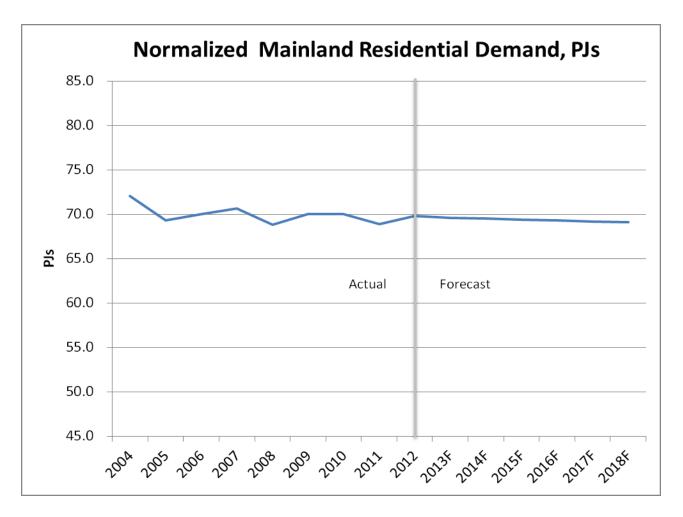
Mainland Residential



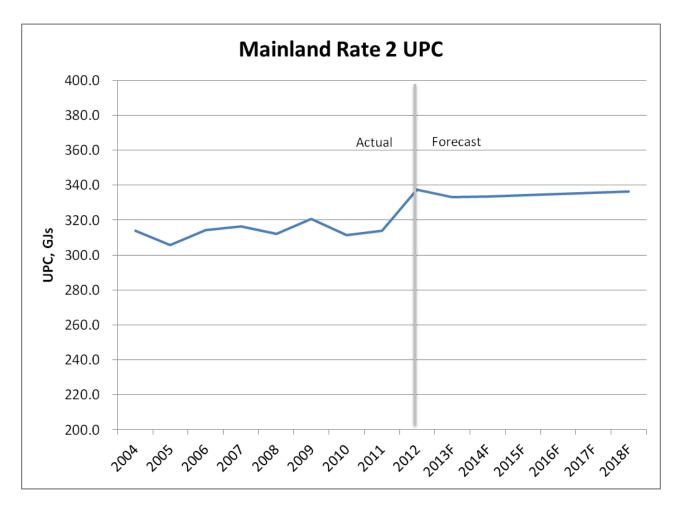
- 2012 UPC affected by CIS
- Net additions reflect CBOC forecast
- Demand continues gradual decline

- 38 -

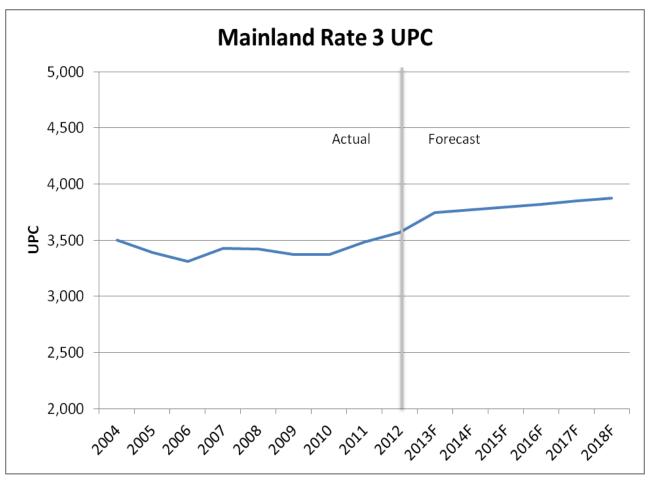
Mainland Residential



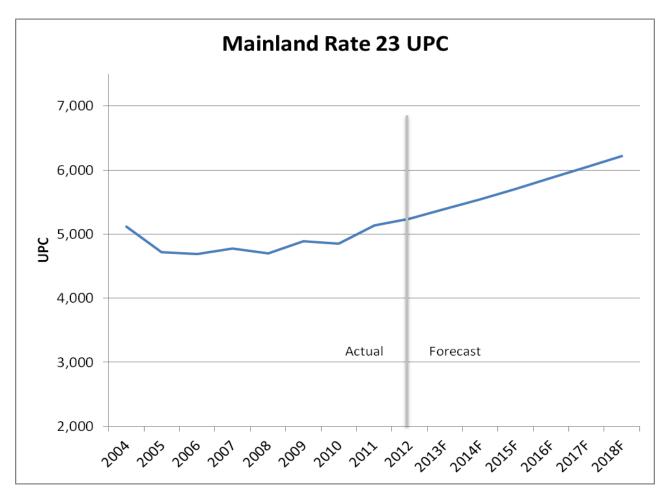
- 2012 UPC affected by CIS
- Net additions reflect CBOC forecast
- Demand continues gradual decline



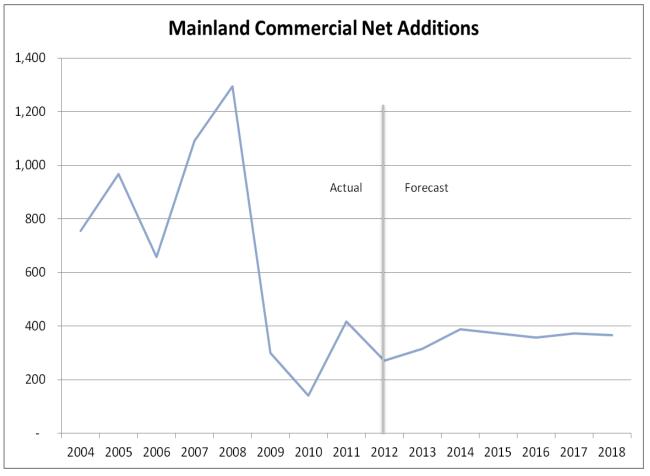
- Rate 2 UPC shows effects of CIS change
- Rate 23 unaffected by CIS
- Forecast net additions consistent with prior years
- Demand increasing for all commercial rate schedules



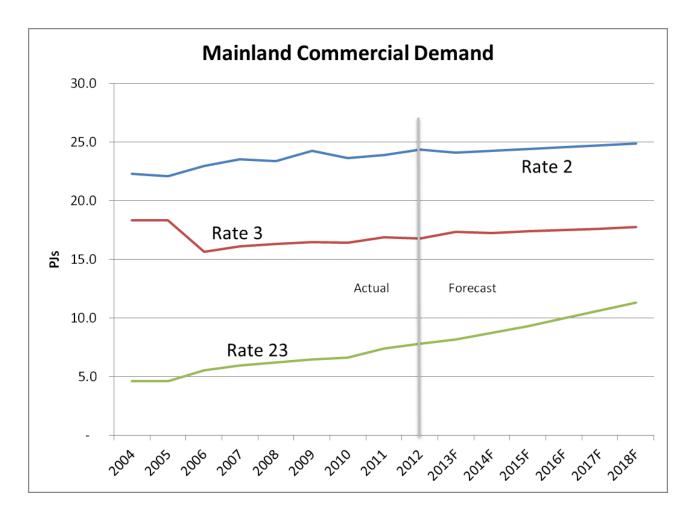
- Rate 2 UPC shows effects of CIS change
- Rate 23 unaffected by CIS
- Forecast net additions consistent with prior years
- Demand increasing for all commercial rate schedules



- Rate 2 UPC shows effects of CIS change
- Rate 23 unaffected by CIS
- Forecast net additions consistent with prior years
- Demand increasing for all commercial rate schedules

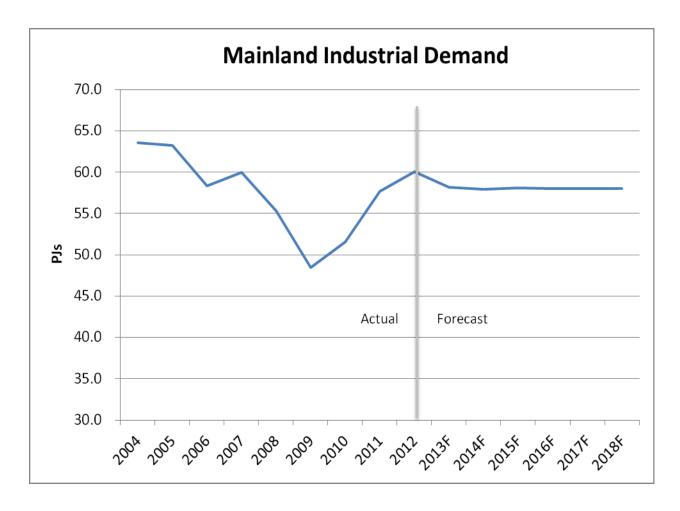


- Rate 2 UPC shows effects of CIS change
- Rate 23 unaffected by CIS
- Forecast net additions consistent with prior years
- Demand increasing for all commercial rate schedules



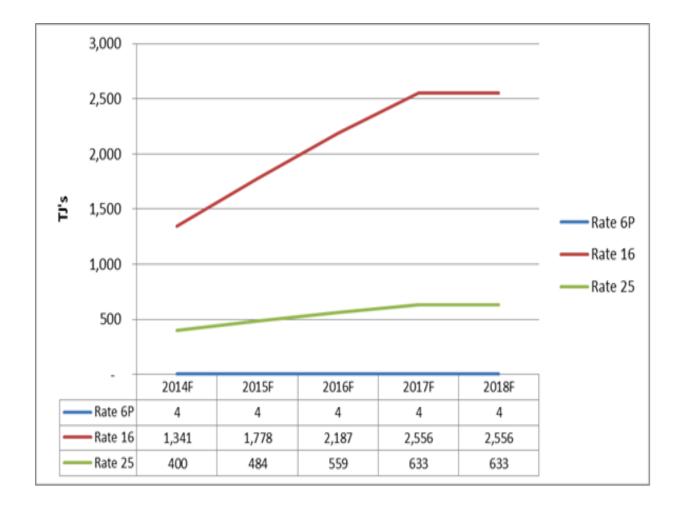
- Rate 2 UPC shows effects of CIS change
- Rate 23 unaffected by CIS
- Forecast net additions consistent with prior years
- Demand increasing for all commercial rate schedules

Mainland Industrial



- Demand from the industrial rate classes is forecast to stabilize
- Gas price a factor in uptick since 2009
- Based solely on Industrial Survey

NGT



- Rate 16 LNG volume depends on approval
- Rate 25 is CNG
- This will be updated annually

Messages

Demand is stable

- Residential is flat
- Commercial is up

Discussion

Industrial is flattening

Methodologies are unchanged

- Forecast software (FIS) in use for a decade
- Methods remain unchanged

Improved Industrial Survey

• Online survey leads to better response rates

Annual Review

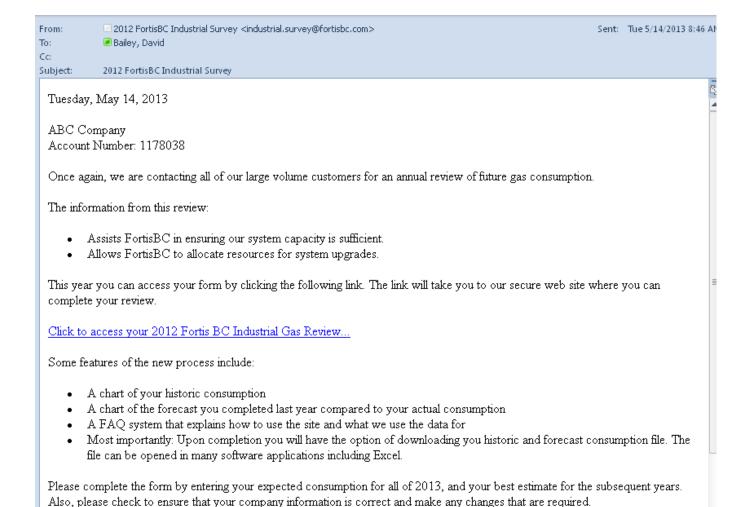
- We will be re-forecasting each year
- We present 5 years but 2014 is most important

Discussion



Screen shots of the live demo...





- Sample email sent to survey participants
- Click the link to go to the web site



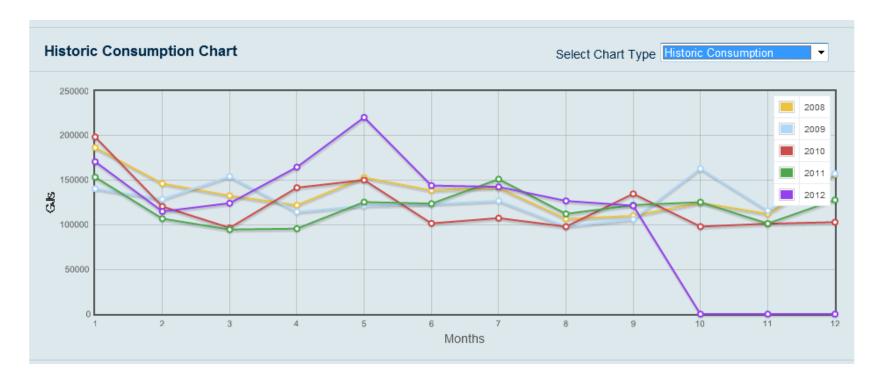
Industrial Survey - DEF Company



The top part of the web form



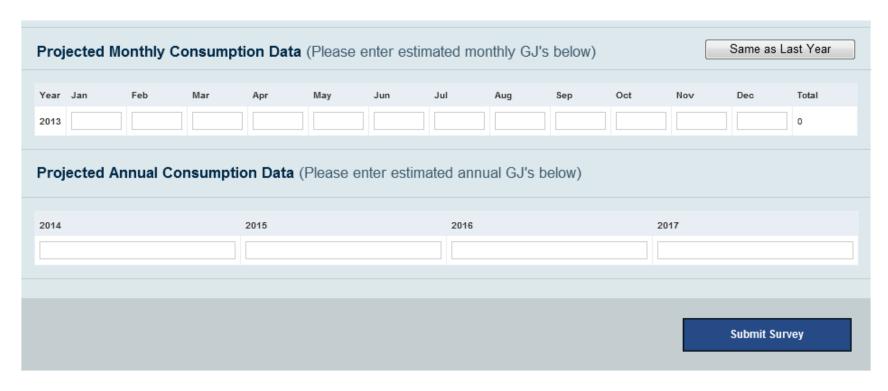
- The new "forecast vs. actuals plot
- This shows customers how they did last time



- The actuals plot showing 5 years of consumption
- Shows usage over time
- Survey was done in Oct-Dec 2012 so the 2012 volumes are 0

Historic Consumption Data													
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2008	186,820	146,420	132,921	122,185	153,258	138,788	141,748	107,013	110,194	124,896	112,441	156,760	1,633,442
2009	140,693	128,937	154,380	114,670	121,644	123,462	127,136	98,370	106,397	163,259	116,188	157,688	1,552,824
2010	198,703	120,726	96,730	141,810	150,418	101,765	107,667	98,136	134,908	98,219	101,358	103,197	1,453,637
2011	153,651	107,061	94,845	95,828	125,647	123,870	151,403	112,365	122,213	125,548	101,551	128,070	1,442,052
2012	170,925	115,156	124,378	164,818	220,656	144,170	142,669	126,967	121,688	0	0	0	1,331,427

- The historic data table
- The user can download this in Excel format once the survey is complete



- The monthly and annual form that our customers complete.
- Once they "Submit Survey" they will be able to download the Excel version for their own use.